**Dual Credit High School Application Instructions**

Follow the instructions below to submit the online application to participate in the Dual Credit High School program through Stockton University. An application is required to be submitted each year/term of participation.

***NOTE: After your application has been submitted, a registration session will be scheduled at the high school. At the session, you will setup/access your official online goStockton account and register for the course. You will also receive instructions to make payment and access your transcripts through your goStockton account.***

From [go.stockton.edu](https://intraweb.stockton.edu/eyos/gologin/content/docs/loginbypass/prod_login.html)

Scroll to the bottom of the page

Click on the **Self-Service Web Services for Students and Employees** link

Click on **Non-Matriculated Student Application**

From the Non-Matriculated Student Application Login page

Click on **CREATE A LOGIN ID** (under the Login button)

Create a Login ID (up to 9 characters)

Create a PIN (must be 8 characters)

Verify the PIN (must be 8 characters)

Click Login

*NOTE: Your* ***Fall 2018*** *application will be saved and can be accessed at a later date by logging in with your Login ID and PIN to add information or make revisions before submitting. This is NOT your official goStockton account. You will receive your official goStockton account at the registration session scheduled at the high school.*

From the Select a Non-Matriculated Application Type page

Choose **DUAL CREDIT HIGH SCHOOL** (from the Application Type drop down menu above the Continue button)

Click Continue

From the Start the Application page

Choose **Fall 2018** from the Admission term drop down menu (just above the First Name field)

Enter Your First Name

Enter Your Middle Initial (if you have one)

Enter Your Last Name

Click Fill Out Application

From the Application Checklist page

Click on Address and Phone

Enter Your Address and Phone information

Click Continue (to proceed through all Checklist items)

Enter Your Personal Information (including your Social Security Number with no dashes)

Click Continue

From the Additional Information Page

Read and answer all questions

Enter the name of your Parent/Guardian and their relationship to you in the box so they are able to access your goStockton account, view your registration, make payment, view your transcript, etc.

Click Continue

On the High School page

Enter Your High School Code (see the list below)

Click Continue

**HIGH SCHOOL** **CODE:**

Abington 390000

Absegami 310759

ACIT 310780

Atlantic City 310030

Barnegat 310062

Cedar Creek 310782

Charter Tech 310696

Cherry Hill East 310223

Cherry Hill West 311377

Cumberland Regional 311511

Delran 310264

Eastern 310417

EHT 311581

Hammonton 310495

Holy Spirit 310025

Lower Cape May 310210

Mainland 310698

MATES 311473

Middle Township 310215

Millville 310800

Oakcrest 310758

Ocean City 311045

Pleasantville 311235

Southern Regional 310743

St. Augustine 311302

Sterling 311363

Vineland 311555

Washington Township 311364

Woodrow Wilson 310205

Click **Submit Application**

Click ***I agree to these terms***

***NOTE: You must click Submit Application and agree to the terms for your application to be successfully submitted. Once your application has been accepted, you will get a confirmation page.***

If you receive an error message that there is a problem processing your application, please notify the Registrar’s Office at [registrar@stockton.edu](mailto:registrar@stockton.edu). **DO NOT** resubmit the application or create a new one.