**Dual Credit High School Application Instructions**

Follow the instructions below to submit the online application to participate in the Dual Credit High School program through Stockton University. An application is required to be submitted each year/term of participation.

***NOTE: After your application has been submitted, a registration session will be scheduled at the high school. At the session, you will setup/access your official online goStockton account and register for the course. You will also receive instructions to make payment and access your transcripts through your goStockton account.***

 From [go.stockton.edu](https://intraweb.stockton.edu/eyos/gologin/content/docs/loginbypass/prod_login.html)

 Scroll to the bottom of the page

 Click on the **Self-Service Web Services for Students and Employees** link

 Click on **Non-Matriculated Student Application**

From the Non-Matriculated Student Application Login page

 Click on **CREATE A LOGIN ID** (under the Login button)

 Create a Login ID (up to 9 characters)

 Create a PIN (must be 8 characters)

 Verify the PIN (must be 8 characters)

 Click Login

*NOTE: Your* ***Fall 2018*** *application will be saved and can be accessed at a later date by logging in with your Login ID and PIN to add information or make revisions before submitting. This is NOT your official goStockton account. You will receive your official goStockton account at the registration session scheduled at the high school.*

From the Select a Non-Matriculated Application Type page

 Choose **DUAL CREDIT HIGH SCHOOL** (from the Application Type drop down menu above the Continue button)

 Click Continue

From the Start the Application page

 Choose **Fall 2018** from the Admission term drop down menu (just above the First Name field)

 Enter Your First Name

 Enter Your Middle Initial (if you have one)

 Enter Your Last Name

 Click Fill Out Application

From the Application Checklist page

 Click on Address and Phone

 Enter Your Address and Phone information

 Click Continue (to proceed through all Checklist items)

Enter Your Personal Information (including your Social Security Number with no dashes)

 Click Continue

From the Additional Information Page

 Read and answer all questions

 Enter the name of your Parent/Guardian and their relationship to you in the box so they are able to access your goStockton account, view your registration, make payment, view your transcript, etc.

 Click Continue

On the High School page

Enter Your High School Code (see the list below)

Click Continue

**HIGH SCHOOL** **CODE:**

Abington 390000

 Absegami 310759

 ACIT 310780

 Atlantic City 310030

Barnegat 310062

 Cedar Creek 310782

 Charter Tech 310696

 Cherry Hill East 310223

 Cherry Hill West 311377

 Cumberland Regional 311511

 Delran 310264

 Eastern 310417

 EHT 311581

 Hammonton 310495

 Holy Spirit 310025

 Lower Cape May 310210

 Mainland 310698

 MATES 311473

 Middle Township 310215

 Millville 310800

 Oakcrest 310758

 Ocean City 311045

 Pleasantville 311235

 Southern Regional 310743

 St. Augustine 311302

 Sterling 311363

 Vineland 311555

 Washington Township 311364

 Woodrow Wilson 310205

Click **Submit Application**

Click ***I agree to these terms***

***NOTE: You must click Submit Application and agree to the terms for your application to be successfully submitted. Once your application has been accepted, you will get a confirmation page.***

If you receive an error message that there is a problem processing your application, please notify the Registrar’s Office at registrar@stockton.edu. **DO NOT** resubmit the application or create a new one.